



**The Task Force on Trial Court Employees
April 14-April 15, 1999
Holiday Inn, Auburn, California**

DRAFT STAFF AGENDA

Type of Meeting: Eleventh Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts ¹
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Meeting Objectives:

- A. Provide an opportunity for communication through public comment period;
- B. Finalize definition of court employee for purposes of the interim report;
- C. Revisit employment status options definitions (state, county, court, other) in relation to models and issues raised at March meeting; reach consensus on revised definitions;
- D. Review draft interim report and reach agreement on major components;
- E. In relation to retirement benefits:
 - Adopt final language for assumptions/objectives;
 - Discuss revised model and attempt to reach consensus;
- F. Identify pertinent transition issues of concern in relation to the 3 employment status options (state, court, county); and
- G. Provide educational information on other employer-funded benefits (other than deferred compensation and accrued leave):

Wednesday, April 14, 1999 [8:00 a.m. to 6:00 p.m. (flexible end time)]

OPEN SESSION

Reminder: Breakfast on Your Own			
1. Welcome		ALL	8:00 a.m.
2. Public Comment Period	<i>Objective: A</i>	ALL	8:00-8:45 a.m.
3. Review of March Task Force Meeting and Announcements for Today's Meeting: <ul style="list-style-type: none"> • Summary of March meeting • Review today's meeting objectives and agenda • Review minutes from February meeting • Review minutes from March meeting • Announcements 		Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator	8:45-9:15 a.m.
4. Definition of Court Employee	<i>Objective: B</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	9:15 – 9:45 a.m.
Break		Task Force Members and Staff	9:45 – 10:00 a.m.
5. State, County, Court, Other Employment Status Options	<i>Objective: C</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:00 – 11:00 a.m.

¹ Administrative Office of the Courts (AOC)
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Wednesday, April 14 (continued)

6. Interim Report: Parts 1-3, 5-8	<i>Objective D</i>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator	11:00 a.m. – 12:15 p.m.
Working Lunch		Task Force Members and Staff	12:15-1:15 p.m.
Interim Report: Parts 1-3, 5-8	(continued)	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 2:45 p.m.
Break		Task Force Members and Staff	2:45 – 3:00 p.m.
7. Retirement Model	<i>Objective E</i>	Debbie Brown, Attorney, AOC, CALS ² Judith A. Myers, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:00– 4:45p.m.
8. Interim Report: Parts 4	<i>Objective D</i>	Liz Schiff, Facilitator Task Force Members and Staff	4:45 – 6:00 p.m.
9. Closing Remarks		Justice James A. Ardaiz, Chair	6:00 p.m. <i>(end time may need to be adjusted to complete work)</i>

(Members on their own for dinner.)

Thursday, April 15, 1999 (8:00 a.m. – 4:00 p.m.) OPEN SESSION

Reminder: Breakfast On Your Own			
1. Opening Remarks, Review Agenda and Objectives		Justice James A. Ardaiz, Chair	8:00 - 8:15 a.m.
2. Interim Report: Part 4	<i>Objective D</i>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	8:15 – 10:00 a.m.
Break		Task Force Members and Staff	10:00-10:15 a.m.
Interim Report: Part 4 (continued)		Liz Schiff, Facilitator Task Force Members and Staff	10:15 a.m. – 12:15 p.m.
Working Lunch		Task Force Members and Staff	12:15 - 1:15 p.m.
4. Transition Issues	<i>Objective F & G</i>	Judith A. Myers, AOC Liz Schiff, Facilitator Task Force Members and Staff	1:15 – 2:15 p.m.
Break		Task Force Members and Staff	2:15 – 2:30 p.m.
Transition Issues	<i>(continued)</i>	Liz Schiff, Facilitator Task Force Members and Staff	2:30 – 3:45 p.m.
5. Meeting Summary & Closing Remarks		Justice James A. Ardaiz, Chair	3:45 – 4:00 p.m.

² Council and Legal Services Division (CALs)
April 12, 1999 8:42 AM